



**Peel District School Board
Adult Education - Day School Co-operative Education**

***Co-operative Education:
A chance to earn up to four secondary school credits while you gain practical
workplace experience!***

Admission to co-operative education is generally offered to students earning credits in the senior division who are **working towards the completion of an OSSD.**

Co-operative education courses include a classroom component, pre-placement and integration activities, and a placement component. Students earn co-operative education credits by integrating classroom theory with planned learning experiences in the community to achieve learning based on curriculum expectations of the related course(s).

Ideal adult co-operative education candidates are those who:

- Are at least 21 years of age
- Have completed a substantial number of secondary school credits including compulsory credits at the senior level
- Have successfully completed at least one secondary school credit in the past 12 months through
- Peel Adult Education at either the north or the south campus
- Have demonstrated excellent employability skills including good attendance and punctuality, a positive attitude and good work ethic

Peel's Adult Education Co-operative Education Program

- Students can take up to four secondary school co-operative education credits in a trimester
- Students may take other day school morning courses at the Adult Education Centre and do half-day (2-credit) co-operative education. The co-operative education in-school preplacement and integration classes are scheduled in the afternoon
- Students planning on placements in the vulnerable sector, such as schools, daycare centres, nursing homes, hospitals and in social work placements, are required to have a Criminal
- Records Search completed by the Peel Regional Police prior to the start of the trimester (these take up to 8 weeks, are free – see a co-op teacher for the form and instructions)
- The registration fee for co-operative education is \$60 and includes the cost of a standard first aid/CPR certification course during the pre-placement

How to Apply for and Register for Adult Co-operative Education

- 1. Meet a with co-operative education teacher to discuss the program, your interests and status in terms of progressing toward the completion of an OSSD**
- 2. Complete and return the co-operative education application form to one of the co-op teachers.**
- 3. If seeking a placement in the vulnerable sector, apply for Peel Regional Police Records Search at least 8 weeks prior to the beginning of the co-operative education term**

Co-operative Education Teacher Contacts:

Adult Education Centre South:

Anne Curran (905) 270-6000 X 6608

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Adult Education Centre North:

Stephen Lysch (905) 791-6700 X 6407

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